

1. Organisation and Function

SL. No.	Item	Details of disclosure	Details
1.1	Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]	i. Name and address of the Organization	Indian Institute of Legal Metrology, PO.- RVC Kanke, Ranchi, Jharkhand-834006
		ii. Head of the organization	Director, Indian Institute of Legal Metrology
		iii. Vision, Mission and Key objectives	<p>Indian Institute of Legal Metrology, Ranchi is providing proper training facilities in accordance with the OIML guidelines suited to the Enforcement officials of our country in which the various participants are attending not only from the native land but also from various developing nations of the world.</p> <p>Metrology is the field of knowledge concerned with measurement. It includes the units of measurement and their standards as well as measuring instruments and their field of application, whereas, Legal Metrology is the name given to all applied metrology which is subjected to regulations by the laws of the Land.</p> <p>So, the main objective of the different training courses conducted by IILM is -</p> <ul style="list-style-type: none"> ➤ to enable the participants about the knowledge of the different Acts & Rules related to legal metrology. ➤ to provide awareness and confidence building measures in the services of Legal Metrology. ➤ to function as an expert in a precision laboratory for standardization. ➤ to discharge the duties more efficiently. ➤ to have yearly plan of activities within the proper frame work. ➤ To refresh and to keep abreast of the recent trend in legal metrology within the country and across the world over.
		iv. Function and duties	<p><u>Main functions of the Institute are-</u></p> <ol style="list-style-type: none"> 1. Imparting the Four months Basic Training Course (thrice in a year) to Legal Metrology officials of Central Government. State Government and UTs which fulfills the one of the essential qualification of the Legal Metrology officers for enforcement work across country. 2. Conducting the Special trainings for foreign officials as per their requirement in the field of legal metrology. 3. Conducting the workshops on various topics related to Legal Metrology at the Institute as well in different states/UT's of the country 4. Conducting training on specialized courses on all the topics of legal metrology. 5. Presently numbers of courses are conducted by the Institute are 25. 6. Recently Institute has established the communication with the various universities to conduct the workshops for graduate and post graduate level students to make them familiar with legal metrology system in India. 7. Institute also conducts two days National level seminar on legal Metrology once in a year. 8. Institute also conducts two days Seminar on Consumer Education once in a year. 9. In 2016, Mass Laboratory of the Institute has got NABL accreditation for the calibration of F1 and lower class weights from 1mg to 10kg and for calibration of weighing balances (digital type) of readability 0.1µg to 1mg. 10. Institute also publishes quarterly IILM News Letter.
		v. Organization Chart	<p style="text-align: center;">Ministry of Consumer Affairs, Food & Public Distribution</p> <p style="text-align: center;">↓</p> <p style="text-align: center;">Department of Consumer Affairs</p> <p style="text-align: center;">↓</p> <p style="text-align: center;">Indian Institute of Legal Metrology</p> <p style="text-align: center;">↓</p> <p style="text-align: center;">Director</p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p>↓</p> <p>Professor</p> <p>↓</p> <p>Assistant Professor</p> <p>↓</p> <p>Met. Asstt.</p> </div> <div style="text-align: center;"> <p>↓</p> <p>Administrative Officer</p> <p>↓</p> <p>Head Clerk/Acctt., Steno Gr.I & II, UDC, LDC, SCD, Store Keeper, MTS</p> </div> </div>
		vi. Any other details—the genesis, inception, formation of the department and the HoD's from time to time as well as the committees/ Commissions constituted from time to time have been dealt	-----

SL. No.	Item	Details of disclosure	Details
1.2	<p>Power and duties of its officers and employees</p> <p>[Section4(1)(b)(ii)]</p>	<p>i. Powers and duties of officers (administrative, financial and judicial)</p>	<p>Director- To conduct training programmes, seminar and workshop and other related academic activities. Supervision of preparation & proper implementation of Annual Action Plan as well as conducting different training programmes in legal metrology according to the yearly Plan, Maintenance and keeping the different standards' laboratories state-of-the-art which includes Working standard, Secondary standard and Reference Standard laboratories as well as precision laboratories.</p> <p>To carry out laboratory works like testing, calibration and verification of various weighing and measuring instruments used in the field of legal metrology. Involvement in research and development activities in the field of legal metrology. To look after and control administration and financial activities of the Institute. Monitoring all general administration, establishment and accounts related work of the Institute which inter alia includes budgeting, maintenance & reconciliation of Accounts, supervision of renovation works of the institute as Nodal Officer etc.</p> <p>Professor- To conduct theory and practical classes. To prepare teaching material. To conduct field training programmes for the trainee officials. To conduct seminar and workshop. Involvement in research work in the field of legal metrology. To carry out laboratory works like testing, calibration and verification work of weights and measures and any other related activities assigned by Director.</p> <p>Asstt.Professor- To conduct theory and practical classes. To prepare teaching material. To conduct field training programmes for the trainee officials. To conduct seminar and workshop. Involvement in research work in the field of legal metrology. To carry out laboratory works like testing, calibration and verification work of weights and measures and any other related activities assigned by Director.</p> <p>Admn. Officer- Daily scrutiny of attendance register, scrutiny of casual leave and other leave applications. To go through the daily receipts and their markings and ensure proper distribution. Preparation of duty roster of Group 'C' & 'D' employees. To keep a watch for speedy disposal of Dak. To undertake daily inspection of dealing hand's table to ensure no paper or file has been over looked. To ensure timely submission of arrear and other returns, scrutiny of monthly report, half yearly/annual reports. To deal with all confidential administrative matters. Scrutiny of entries of service book, leave account of all staff. All cases of appointments/promotions/increments. To supervise and correspondence and order weeding out of unwanted papers. Checking and ensuring proper maintenance of all registers required to be maintained in each section. Ensuring strict compliance with Departmental Security instructions to supervise timely opening and closing of office. To scrutiny of all proposal for purchases (Stationery, consumables, spare parts etc.). To supervise the preparation of all types of budgets and submission of the same in time. To issue, from time to time, administrative instructions to staff members in consultation with Head of Office. To keep regular watch over the cash transactions, proper use of financial powers delegated to Head of Office in each case of sanction. To attend other miscellaneous work as desired by the Head of Office.</p>
		<p>ii. Power and duties of other employees</p>	<p>Metrological Asstt.- To conduct theory and practical classes. To prepare teaching material. To conduct field training programmes for the trainee officials. To conduct seminar and workshop. Involvement in research work in the field of legal metrology. To carry out laboratory works like testing, calibration and verification work of weights and measures and any other related activities assigned by Director.</p> <p>Head Clerk-cum-Acctt.- Preparation of Annual budget, performance Budget, Annual Plan and estimates. Processing of TA claims, scrutiny of Medical reimbursement claim. Processing the cases of GPF Adv. Issue of sanction order, preparation of bills. Processing the cases of festival advance, cycle advance, motor cycle advance, HBA etc. Processing of LTC claim-cases. Reconciliation work on receipt and expenditure by PAO's Office. Calling for quotations for various local purchases, after assessing the position of stock. Preparation of comparative statements, placing of order for supply. Local purchase.</p> <p>Initiating action for entering into annual maintenance contract for various equipments, placing order on approval. Preparation for sanction-proposal for spare parts, consumables, placing orders for supply.</p> <p>Correspondence with suppliers of various items. Preparation of contingent bills of parties, entries on different registers. Dealing of Cask Book. Misc. work as and when ordered by Admn. Officer/Head of Office.</p>

SL. No.	Item	Details of disclosure	Details
			<p><u>Stenographer Gr.I & Gr.II-</u> Providing Stenographic Assistance to Head of Office. Liaison for appointments, meetings and other engagements of. Keeping record of above and tour programmes of HOO. Putting up files/matters to be dealt directly by HOO and maintaining such files. Keeping note of movement of files passed by HOO. Maintenance of confidential files of HOO and other files dealt by concerned group 'A' officers. Scrutiny of dak received and allotment of letters to different sections with approval of HOO. Typing of important confidential papers, urgent papers of Administration and Documentation Section. Any other work assigned by HOO concerned group 'A' officers from time to time.</p> <p><u>UDC-</u> Maintenance of Service Book Vol. I and Vol. II, Leave account. Processing of E.L. Application including issue of order, relevant entries. Maintenance of Expenditure control register, Preparation of monthly expenditure statement. Putting up of various representations of staff (dealing of personal file). Cases of Annual increments, E.B. cases etc. Preparation of statement and bills-arrears of DA bonus. Maintenance of register of casual leave/compensatory leave/R.H. Preparation of all bills for advances & processing of CEA bills. Preparation of various monthly statements, quarterly statements, half yearly statements, annual statement/ reports & returns. Correspondence with CPWD authorities for estimates for different type of Civil, Electrical work, obtaining sanction etc. Preparation of permanent advance bills and pay bills, Telephone bills, rent bills etc. Receiving and tabulating progress reports of periodical exams.</p> <p><u>LDC-</u> Typing of letters in connection with day today administrative matters. Typing of teaching materials when required. Typing work of Annual Budget, performance Budget, Annual Plan and estimate. Typing of monthly reports, quarterly reports, annual report/half yearly report/project report required periodically. Diary and dispatch work with maintenance of stamp account. Any other duties assigned to them by concerned supervisory officers in consultation with the Head of Office.</p> <p><u>Store Keeper-</u> Preparation of indent for purchase of stores. Up-keep and maintenance of stock registers. Receipt of stores and verification. Issue of stores to office. Annual stock taking. Correspondence regarding annual maintenance of contract of equipments. Preparation of inventory. Disposal of unserviceable stores etc. Indexing of stores Preparation of proposal for disposal of unserviceable equipments etc. Obtaining sanction. Issue of auction notice. Conduct of auction sale. Any other duty assigned from time to time.</p> <p><u>SCD-</u> Driving of staff car of office. General maintenance of staff car. Maintenance and up-keeping of Log Book of staff car. To maintain the motor parts/instruments/equipments in working condition.</p> <p><u>MTS-</u> Arranging of patent documents. Maintaining of files containing patent document. Attending of the call bells of the officers of various sections. Going to Bank for remittance and collection of money. Carrying of files and other papers within the building. Photocopying, sending of Fax etc. Assisting in routine office work like diary, dispatch etc., including on computer. Delivery of dak outside the building. Other non-clerical work in the section/office Watch and ward duties. Supervising the sweeping, dusting and opening of rooms of the office premises. Any other work assigned to them by the supervisory officers of the concerned section and Administrative Officer from time to time as per requirement.</p>
	iii.	Rules/ orders under which powers and duty are derived and Exercised	IILM Rules, 2011-Training related matters & in other matters as per Govt. Rules/orders
	iv.	Work allocation	As per the internal decision of the Institute

SL. No.	Item	Details of disclosure	Details			
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	<p>i. Process of decision making Identify key decision making points</p> <p>ii. Final decision making authority</p> <p>iii. Related provisions, acts, rules etc.</p> <p>iv. Time limit for taking a decisions, if any</p> <p>v. Channel of supervision and accountability</p>	Sl. No	Type of cases	Level of final disposal	Channels of submission
			1.	Creation, abolition and revival of Group A, B, C & D posts Ministry OS/ SAO/ Director	Department	HOO/Director
			2.	Continuance of temporary posts Group Group A, B, C & D posts	Department	HOO/Director
			3.	Review of staff strength	Department	HOO/Director
			4.	Review of Scale of pay	Department	HOO/Director
			5.	Upgradation of Group A, B, C & D posts	Department	HOO/Director
			6.	Appointment to Group 'C' & 'D' posts	HOO/Director	HOO/Director
			7.	Convening of DPC Group 'C' & 'D' Director	HOO/Director	HOO/Director
			8.	Termination of probation of Group A & B posts (on the basis of recommendation of DPC	Department	Director
			9.	Termination of probation of Group C & D posts (on the basis of recommendation of DPC	HOO/Director	HOO/Director
			10.	Permission under Conduct Rules in respect of Group 'C' & 'D' posts	HOO/Director	HOO/Director
			11.	Framing/amendment of Recruitment Rules in Respect of Group A, B, C & D posts	Department	HOO/Director
			12.	Honorarium to Officers & employees	HOO/Director	HOO/Director
			13.	Fixation of seniority of Group 'A' officers, Forwarding of applications of Group 'A' officers for outside posts	Department	HOO/Director
			14.	Confirmation of Group 'A' Officers	Department	HOO/Director
			15.	Review of Group 'A' & 'B' Officers at the age of 50 years	Department	HOO/Director
			16.	Relaxation of conditions in leave travel concession	Department	HOO/Director
			17.	Proposals for training, Final decision regarding training abroad, Request from foreign governments for training in India	Department	HOO/Director
			18.	Budget proposals, Audit objections	HOO/Director	HOO/Director
			19.	Appropriation of accounts	Department	HOO/Director
			20.	Questions, motion and discussions in Parliament: Starred Question, Unstarred Questions	Department	HOO/Director
			21.	Construction of buildings	Department	HOO/Director
			22.	Attending seminars/ conferences/ training programmes: Within India/Abroad	HOO/Director/ Department	HOO/Director
23.	Conduction of Training programmes for enforcement officials of State/UTs	HOO/Director	HOO/Director			

SL. No.	Item	Details of disclosure	Details																																																																		
1.4	Norms for Discharge of functions [Section 4(1)(b)(iv)]	i. Nature of functions/ services offered ii. Norms/ standards for functions/ service Delivery iii. Process by which these services can be accessed iv. Time-limit for achieving the targets v. Process of redress of grievances	<table border="1"> <thead> <tr> <th>SL. No</th> <th>Items</th> <th>Maximum No. of working Days/ month for disposal</th> </tr> </thead> <tbody> <tr><td>1</td><td>Appointment on direct recruitment</td><td>60 days</td></tr> <tr><td>2</td><td>Appointment on deputation</td><td>30 days</td></tr> <tr><td>3</td><td>Offer of appointment</td><td>10 days</td></tr> <tr><td>4</td><td>Amendment of Recruitment Rules</td><td>3-4 months</td></tr> <tr><td>5</td><td>Confirmation of Group 'C' & 'D' posts</td><td>30 days</td></tr> <tr><td>6</td><td>Grant of ACP</td><td>10 days</td></tr> <tr><td>7</td><td>Vacancy circulation</td><td>10 days</td></tr> <tr><td>8</td><td>Promotion (Adhoc/Regular)</td><td>7 days</td></tr> <tr><td>9</td><td>Pay fixation and appointment/promotion</td><td>7 days</td></tr> <tr><td>10</td><td>Grant of leave to Group 'A' Officer</td><td>1 day</td></tr> <tr><td>11</td><td>Estimate & Intimation of vacancies in Respective cadres</td><td>10 days</td></tr> <tr><td>12</td><td>Forwarding of applications</td><td>7 days</td></tr> <tr><td>13</td><td>Medical reimbursement cases</td><td>3 months</td></tr> <tr><td>14</td><td>Audit Paras</td><td>15 days</td></tr> <tr><td>15</td><td>Returns (each case)</td><td>7 days</td></tr> <tr><td>16</td><td>General complaints/representations</td><td>10 days</td></tr> <tr><td>17</td><td>Court cases</td><td>15 days</td></tr> <tr><td>18</td><td>VIP references</td><td>5 days</td></tr> <tr><td>19</td><td>CEA reimbursement</td><td>15 days</td></tr> <tr><td>20</td><td>Admission in Basic Training Course</td><td>7 days</td></tr> <tr><td>21</td><td>Admission in Special courses</td><td>1 day</td></tr> </tbody> </table>	SL. No	Items	Maximum No. of working Days/ month for disposal	1	Appointment on direct recruitment	60 days	2	Appointment on deputation	30 days	3	Offer of appointment	10 days	4	Amendment of Recruitment Rules	3-4 months	5	Confirmation of Group 'C' & 'D' posts	30 days	6	Grant of ACP	10 days	7	Vacancy circulation	10 days	8	Promotion (Adhoc/Regular)	7 days	9	Pay fixation and appointment/promotion	7 days	10	Grant of leave to Group 'A' Officer	1 day	11	Estimate & Intimation of vacancies in Respective cadres	10 days	12	Forwarding of applications	7 days	13	Medical reimbursement cases	3 months	14	Audit Paras	15 days	15	Returns (each case)	7 days	16	General complaints/representations	10 days	17	Court cases	15 days	18	VIP references	5 days	19	CEA reimbursement	15 days	20	Admission in Basic Training Course	7 days	21	Admission in Special courses	1 day
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1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	i. Title and nature of the Record / Manual /instruction. ii. List of Rules, regulations, instructions manuals and records. iii. Acts/ Rules manuals etc. iv. Transfer policy and transfer orders	The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions The employees of the Institute are governed by the FRSR, Conduct Rules and duties as described in the Recruitment Rules as in the case of other Central Government servants.																																																																		
			Records related to Establishment matters, service matters, accounts matters, store purchase matters, welfare matters.																																																																		
			Training section maintains the records related with the admission of the students to different courses and their other activities, results, etc. including the records of certificates issued to trainees.																																																																		
1.6	Categories of documents held by the authority under its control [Section 4(1)(b)(vi)]	i. Categories of documents ii. Custodian of documents/categories	Records related to Establishment matters, service matters, accounts matters, store purchase matters, welfare matters.																																																																		
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1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	i. Name of Boards, Council, Committee etc. ii. Composition iii. Dates from which constituted iv. Term/ Tenure v. Powers and functions vi. Whether their meetings are open to the public? vii. Whether the minutes of the meetings are open to the public? iii. Place where the minutes if open to the public are available?	The activities of the Institute are guided by an Advisory Committee set up by the Ministry of Consumer Affairs, Food & Public Distribution, Department of Consumer Affairs, Govt. of India. The composition of the Board (constituted on 13 Jan,2017) Chairman-Secretary Ministry of Consumer Affairs, Food & Public Distribution, Department of Consumer Affairs, Govt. of India. Member-15 Secretarial assistance provided by-Director, IILM, Ranchi. The Legal Status of the Advisory Committee as per the Rule 7 of IILM, Rules,2011 is as follow:- (1) The Central Government shall constitute an advisory Committee for advising it in relation to the functions and development of the Institute or in relation to such other matters concerning the Institute as that Government may consider necessary to refer to the Committee. (2) The Central Government may constitute an advisory committee which shall consist of not less than 13 and not more than 15 members having experience in metrology, law or public administration. The minutes of the meetings are not open to the public.																																																																		

SL. No.	Item	Details of disclosure	Details			
1.8	Directory of officers and employees [Section 4(1) (b) (ix)]	i. Name and designation ii. Telephone , fax and email ID	Name	Designation	E-mail	Contact No.
			Dr. Rajeshwar Kumar	Director	rajeshwar.kumar67@gov.in	9431493257
			Dr. D.K.Dwivedi	Professor	dr.dineshdwivedi@gov.in	9470186127
			Manish Prasad	Professor	manish.prasad@gov.in	9431364232
			Aditya Prasad	Asstt.Prof.	aditya.prasad@gov.in	8873552688
			Vivek Kr. Pandey	Asstt.Prof.	vkpandey.17@gov.in	9411819791
			Rabinder Toppo	Admin. Officer	ravinder.toppo@nic.in	8130152959
			Manish Kumar	Met. Asstt.	manishkumar.24@gov.in	8709120735
			Pijush Kanti Dana	Met. Asstt.	sahu.himanshu@gov.in	8085480904
			Himanshu Sahu	Met. Asstt.	pk.dana@gov.in	9007646318
			Vijay Kumar	Head Clerk/ Acctt.	vijaykumar.iilm@gov.in	9608301687
			J. Deogam	UDC	j.s.deogam@gov.in	9576817707
			J. Ansari	MTS	jibrail.ansari@gov.in	8229878427
			A. Rahman	MTS	ataur.rahman78@gov.in	9576118952
			Habil Kandulna	MTS	habil.kandulna@gov.in	9608308610
			Noor Hasan	MTS	noor.hasan73@gov.in	9097278761
			Teju Oraon	MTS	teju.oraon@gov.in	8969835865
			R. P. Singh	MTS	rprasad.singh74@gov.in	9608385856
			Shivcharan Munda	MTS	shivcharan.munda@gov.in	8210533621
			Bhagtu Karmali	MTS	bhagtu.karmali@gov.in	6200635289
			Makra Kachhap	MTS	makra.kachhap@gov.in	7294164674
Dharmu Munda	MTS	dharmu.munda@gov.in	9122079364			
Mangal Oraon	MTS	mangal.oraon@gov.in	9835690956			
Kundan Kr. Poddar	MTS	kundan.poddar@gov.in	9097646043			
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	i. List of employees with Gross monthly ii. System of compensation as provided in its regulations	Name	Designation	Pay Level	
			Dr. Rajeshwar Kumar	Director	13	
			Dr.D..K..Dwivedi	Professor	12	
			Manish Prasad	Professor	12	
			Aditya Prasad	Asstt.Prof.	11	
			Vivek Kr. Pandey	Asstt.Prof.	10	
			Rabinder Toppo	Admin. Officer	8	
			Manish Kumar	Met. Asstt.	6	
			Pijush Kanti Dana	Met. Asstt.	6	
			Himanshu Sahu	Met. Asstt.	6	
			Vijay Kumar	Head Clerk/Acctt.	7	
			J. Deogam	UDC	6	
			J. Ansari	Pumpman	3	
			A. Rehman	Plumber	3	
			Habil Kandulna	Lab.Atttdt.	4	
			Noor Hasan	Mali	3	
			Teju Oraon	H Servant	3	
			R. P. Singh	Peon	3	
			Shivcharan Munda	Cook	2	
			Bhagtu Karmali	Peon	2	
			Makra Kachhap	MTS	2	
Dharmu Munda	MTS	2				
Mangal Oraon	MTS	2				
Kundan Kr. Poddar	MTS	2				

SL. No.	Item	Details of disclosure	Details
1.10	Name, designation and other particulars of public information officers [Section 4(1) (b) (xvi)]	i. Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority ii. Address, telephone numbers and email ID of each designated official.	First Appellate Authority Sh. Manish Prasad, Professor Email- manish.prasad@gov.in Central Public Information Officer (CPIO) Shri Rabinder Toppo, Administrative Officer Email- ravinder.toppo@nic.in
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	No. of employees against whom disciplinary action has been i. Pending for Minor penalty or major penalty proceedings ii. Finalised for Minor penalty or major penalty proceedings	-Nil-
1.12	Programmes to advance understanding of RTI (Section 26)	Educational Programmes	
		Efforts to encourage public authority to participate in these programmes	Yes
		Training of CPIO/APIO	Yes
		Update & publish guidelines on RTI by the Public Authorities concerned	
1.13	Transfer policy and transfer orders [F No. 1/6/2011-IR dt. 15.4.2013]		Transfer policies are followed as per Central Govt. Rules/Norms.

RTI Request & Appeal Management Information System(RTI-MIS)

HOME DASHBOARD SEARCH ASSESSMENT MASTER UPDATION ANNUAL RETURN UTILITIES REPORT LOGOUT

RTI REQUEST(S) APPLICATION RECEIVED DURING THE PERIOD - 01/04/2025 TO 31/03/2026

Public Authority: Indian Institute of Legal Metrology Role : Nodal Officer User : Dr. Rajeshwar Kumar

RTI Request(s) application received during the period - 01/04/2025 to 31/03/2026

Indian Institute of Legal Metrology

Duration of Report	Request(s) Received	Initial Action to be Taken	Request(s) Disposed of				Pending Request(s)
			Rejected	Information Provided (4)	Transferred to other Public Authority	Returned To Applicant (5)	
April 1st 2025 to March 31st 2026	63	0	0	8	53	0	2

RTI Request & Appeal Management Information System(RTI-MIS)

HOME DASHBOARD SEARCH ASSESSMENT MASTER UPDATION ANNUAL RETURN UTILITIES REPORT LOGOUT

RTI APPEAL(S) APPLICATION RECEIVED DURING THE PERIOD - 01/04/2025 TO 31/03/2026

Public Authority: Indian Institute of Legal Metrology Role : Nodal Officer User : Dr. Rajeshwar Kumar

RTI Appeal(s) application received during the period - 01/04/2025 to 31/03/2026

Indian Institute of Legal Metrology

Duration of Report	Opening Balance (1)	Appeal(s) Received (2)	Initial Action to be Taken (3)	Appeal(s) Disposed of		Pending Appeal(s) (6)-(1)+(2)-(4)-(5)
				Information Provided (4)	Returned To Applicant (5)	
April 1st 2025 to March 31st 2026	0	2	0	2	0	0

RTI Request & Appeal Management Information System(RTI-MIS)

HOME DASHBOARD SEARCH ASSESSMENT MASTER UPDATION ANNUAL RETURN UTILITIES REPORT LOGOUT

Public Authority: Indian Institute of Legal Metrology Role : Nodal Officer User : Dr. Rajeshwar Kumar

SEARCH RESULT

Show 10 entries

Registration No.	Name	CPIO Concerned	Current Status	Date of Action	PIO Number	Received Date	Closing Date	Print
IILM/R/E/24/00011	NAMASIVAYEM		REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	04/04/2024		02/04/2024	04/04/2024	
IILM/R/E/24/00012	rohan tiwari		REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Ministry of Food Processing Industries	15/04/2024		12/04/2024	15/04/2024	
IILM/R/E/24/00013	Babavali shaik		RTI REQUEST APPLICATION RETURNED TO APPLICANT	25/04/2024		21/04/2024	25/04/2024	
IILM/R/E/24/00014	Gurmail singh		RTI REQUEST APPLICATION RETURNED TO APPLICANT	08/05/2024		26/04/2024	08/05/2024	
IILM/R/E/24/00015	Sumit Agarwal		REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	20/05/2024		14/05/2024	20/05/2024	
IILM/R/E/24/00016	Sumit Agarwal		REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	27/05/2024		21/05/2024	27/05/2024	
IILM/R/E/24/00017	Ashish Shankar		RTI REQUEST APPLICATION RETURNED TO APPLICANT	27/05/2024		23/05/2024	27/05/2024	
IILM/R/E/24/00018	VIPULBHAI BHAVANBHAI KATARIYA		RTI REQUEST APPLICATION RETURNED TO APPLICANT	10/06/2024		08/06/2024	10/06/2024	
IILM/R/E/24/00019	Jubin ahuja		REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	18/06/2024		12/06/2024	18/06/2024	
IILM/R/E/24/00020	Jubin ahuja		REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	18/06/2024		12/06/2024	18/06/2024	

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RTI Request & Appeal Management Information System(RTI-MIS)

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Registration No.	Name	CPIO Concerned	Current Status	Date of Action	PIO Number	Received Date	Closing Date	Print
IILM/R/E/24/00021	Jubin Ahuja		REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	18/06/2024		12/06/2024	18/06/2024	
IILM/R/E/24/00022	Hemanshu Yadav		REQUEST DISPOSED OF	03/07/2024		24/06/2024	03/07/2024	
IILM/R/E/24/00023	Bhanu Pratap Mudgal		REQUEST DISPOSED OF	10/07/2024		30/06/2024	10/07/2024	
IILM/R/E/24/00024	Waheed Gaffar Khan		REQUEST DISPOSED OF	18/07/2024		05/07/2024	18/07/2024	
IILM/R/E/24/00025	Surya Prakash Ojha		REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	18/07/2024		14/07/2024	18/07/2024	
IILM/R/E/24/00026	vishnu		REQUEST DISPOSED OF	16/08/2024		06/08/2024	16/08/2024	
IILM/R/E/24/00027	Handip Kumar Agarwal		REQUEST DISPOSED OF	16/08/2024		13/08/2024	16/08/2024	
IILM/R/E/24/00028	Advocate Rajendrasingh Bhati		REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	16/08/2024		15/08/2024	16/08/2024	
IILM/R/E/24/00029	swapnil vijay chaudhari		REQUEST DISPOSED OF	28/10/2024		06/10/2024	28/10/2024	
IILM/R/E/24/00030	sheshathri selvam		REQUEST DISPOSED OF	28/10/2024		11/10/2024	28/10/2024	

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RTI Request & Appeal Management Information System(RTI-MIS)

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Registration No.	Name	CPIO Concerned	Current Status	Date of Action	PIO Number	Received Date	Closing Date	Print
IIOLM/R/E/24/00031	Rahul Kumar Singh		REQUEST DISPOSED OF	28/10/2024		24/10/2024	28/10/2024	
IIOLM/R/E/24/00032	ashvin deogade		REQUEST DISPOSED OF	02/12/2024		17/11/2024	02/12/2024	
IIOLM/R/E/24/00033	Dhananjay Muley		REQUEST DISPOSED OF	06/01/2025		13/12/2024	06/01/2025	
IIOLM/R/E/25/00001	DHANUSH KUMAR K		REQUEST DISPOSED OF	28/01/2025		18/01/2025	28/01/2025	
IIOLM/R/E/25/00002	Hemanshu Yadav		REQUEST DISPOSED OF	07/03/2025		28/01/2025	07/03/2025	
IIOLM/R/E/25/00003	RAGHBENDRA KUMAR MISHRA		REQUEST DISPOSED OF	07/03/2025		01/02/2025	07/03/2025	
IIOLM/R/E/25/00004	RAIS SHAIKH		REQUEST DISPOSED OF	07/03/2025		11/02/2025	07/03/2025	
IIOLM/R/E/25/00005	PANKAJ SINGHAL		REQUEST DISPOSED OF	10/03/2025		23/02/2025	10/03/2025	
IIOLM/R/E/25/00006	Raju Goral		REQUEST DISPOSED OF	10/03/2025		25/02/2025	10/03/2025	
IIOLM/R/E/25/00007	Om Prakash Garg		REQUEST DISPOSED OF	15/04/2025		21/03/2025	15/04/2025	

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RTI Request & Appeal Management Information System(RTI-MIS)

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Registration No.	Name	CPIO Concerned	Current Status	Date of Action	PIO Number	Received Date	Closing Date	Print
IIOLM/R/E/25/00008	Pranchal Panwar		REQUEST DISPOSED OF	16/04/2025		27/03/2025	16/04/2025	
IIOLM/R/E/25/00009	Priyam Bakshi		REQUEST DISPOSED OF	25/04/2025		05/04/2025	25/04/2025	
IIOLM/R/E/25/00010	Prakash Gupta		REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	07/05/2025		02/05/2025	07/05/2025	
IIOLM/R/E/25/00011	Komal Jaisawal		REQUEST DISPOSED OF	20/05/2025		07/05/2025	20/05/2025	
IIOLM/R/E/25/00012	Surender Kumar Yadav		REQUEST DISPOSED OF	27/05/2025		16/05/2025	27/05/2025	
IIOLM/R/E/25/00013	Ramakant		REQUEST DISPOSED OF	27/05/2025		17/05/2025	27/05/2025	
IIOLM/R/E/25/00014	ANKIT RAJ SAH		REQUEST DISPOSED OF	27/05/2025		19/05/2025	27/05/2025	
IIOLM/R/E/25/00015	S SEKAR	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	27/05/2025		27/05/2025	27/05/2025	
IIOLM/R/E/25/00016	ANKITA MISHRA	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	03/06/2025		31/05/2025	03/06/2025	
IIOLM/R/E/25/00017	ANKITA MISHRA	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	03/06/2025		31/05/2025	03/06/2025	

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RTI Request & Appeal Management Information System(RTI-MIS)

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Registration No.	Name	CPID Concerned	Current Status	Date of Action	PIO Number	Received Date	Closing Date	Print
IIOLM/R/E/25/00018	ANKITA MISHRA	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	03/06/2025		31/05/2025	03/06/2025	
IIOLM/R/E/25/00019	ANKITA MISHRA	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	03/06/2025		31/05/2025	03/06/2025	
IIOLM/R/E/25/00020	ANKITA MISHRA	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	11/06/2025		02/06/2025	11/06/2025	
IIOLM/R/E/25/00021	ADVOCATE LALIT AHUJA	Rabinder Toppo	REQUEST DISPOSED OF	09/07/2025		11/06/2025	09/07/2025	
IIOLM/R/E/25/00022	Ramandeep	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	25/06/2025		19/06/2025	25/06/2025	
IIOLM/R/E/25/00023	zubair ahamed	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	25/06/2025		19/06/2025	25/06/2025	
IIOLM/R/E/25/00024	Mukund khandelwal	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	15/07/2025		04/07/2025	15/07/2025	
IIOLM/R/E/25/00025	Nidhin Kakotil	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	15/07/2025		07/07/2025	15/07/2025	
IIOLM/R/E/25/00026	BHARAT BHUSHAN GOYAL	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	15/07/2025		10/07/2025	15/07/2025	
IIOLM/R/E/25/00027	Sahith	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	28/07/2025		25/07/2025	28/07/2025	

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RTI Request & Appeal Management Information System(RTI-MIS)

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Registration No.	Name	CPID Concerned	Current Status	Date of Action	PIO Number	Received Date	Closing Date	Print
IIOLM/R/E/25/00028	जितेंद्र	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	28/07/2025		27/07/2025	28/07/2025	
IIOLM/R/E/25/00029	Pranchal Panwar	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	04/08/2025		01/08/2025	04/08/2025	
IIOLM/R/E/25/00030	Chetan Patel	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	11/08/2025		07/08/2025	11/08/2025	
IIOLM/R/E/25/00031	Anant Ganerwala	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	21/08/2025		14/08/2025	21/08/2025	
IIOLM/R/E/25/00032	ACHINTA BHOWMIK	Rabinder Toppo	REQUEST DISPOSED OF	16/09/2025		20/08/2025	16/09/2025	
IIOLM/R/E/25/00033	Ravinder Choudhary	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	21/08/2025		20/08/2025	21/08/2025	
IIOLM/R/E/25/00034	SANJAY GANDHI	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	26/08/2025		22/08/2025	26/08/2025	
IIOLM/R/E/25/00035	RAMADAS	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	01/09/2025		30/08/2025	01/09/2025	
IIOLM/R/E/25/00036	Haridhi Aggarwal	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	06/10/2025		29/09/2025	06/10/2025	
IIOLM/R/E/25/00037	Haridhi Aggarwal	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY => Department of Consumer Affairs	06/10/2025		29/09/2025	06/10/2025	

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Registration No.	Name	CPID Concerned	Current Status	Date of Action	PIO Number	Received Date	Closing Date	Print
IIOLM/R/E/25/00038	Haridhi Aggarwal	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	06/10/2025		29/09/2025	06/10/2025	
IIOLM/R/E/25/00039	Venkat Ellendula	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	21/10/2025		11/10/2025	21/10/2025	
IIOLM/R/E/25/00040	Venkat Ellendula	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	21/10/2025		11/10/2025	21/10/2025	
IIOLM/R/E/25/00041	NAMAN K MANKAD	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	30/10/2025		26/10/2025	30/10/2025	
IIOLM/R/E/25/00042	Gourav Garg	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	14/11/2025		11/11/2025	14/11/2025	
IIOLM/R/E/25/00043	Vivek Agrawal	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	04/12/2025		01/12/2025	04/12/2025	
IIOLM/R/E/25/00044	Ayush Jain	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	16/12/2025		04/12/2025	16/12/2025	
IIOLM/R/E/25/00045	WASIM ALAM ANSARI	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	16/12/2025		07/12/2025	16/12/2025	
IIOLM/R/E/25/00046	WASIM ALAM ANSARI	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	16/12/2025		07/12/2025	16/12/2025	
IIOLM/R/E/25/00047	WASIM ALAM ANSARI	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	16/12/2025		07/12/2025	16/12/2025	

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Registration No.	Name	CPID Concerned	Current Status	Date of Action	PIO Number	Received Date	Closing Date	Print
IIOLM/R/E/25/00048	WASIM ALAM ANSARI	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	16/12/2025		07/12/2025	16/12/2025	
IIOLM/R/E/26/00001	Rishikesh Rajesh Tembekar	Rabinder Toppo	REQUEST DISPOSED OF	12/01/2026		08/01/2026	12/01/2026	
IIOLM/R/E/26/00002		Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	13/01/2026		11/01/2026	13/01/2026	
IIOLM/R/E/26/00003	Ketan Tembekar	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Ministry of Housing & Urban Affairs	14/01/2026		12/01/2026	14/01/2026	
IIOLM/R/E/26/00004	NAMAHA	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	21/01/2026		18/01/2026	21/01/2026	
IIOLM/R/E/26/00005	Namaha	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	21/01/2026		18/01/2026	21/01/2026	
IIOLM/R/E/26/00006	NAMAHA	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	05/02/2026		30/01/2026	05/02/2026	
IIOLM/R/E/26/00007	NAMAHA	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	05/02/2026		30/01/2026	05/02/2026	
IIOLM/R/E/26/00008	Kajal	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	09/02/2026		03/02/2026	09/02/2026	
IIOLM/R/E/26/00009	NAMAHA	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	09/02/2026		04/02/2026	09/02/2026	

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RTI Request & Appeal Management Information System(RTI-MIS)

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Registration No.	Name	CPIO Concerned	Current Status	Date of Action	PIO Number	Received Date	Closing Date	Print
IIOLM/R/E/26/00010	bhagath	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	12/02/2026		06/02/2026	12/02/2026	
IIOLM/R/E/26/00011	NAMAHA	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	16/02/2026		12/02/2026	16/02/2026	
IIOLM/R/E/26/00012	NAMAHA	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	16/02/2026		14/02/2026	16/02/2026	
IIOLM/R/E/26/00013	Ashu	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	16/02/2026		14/02/2026	16/02/2026	
IIOLM/R/E/26/00014	NAMAHA	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	16/02/2026		14/02/2026	16/02/2026	
IIOLM/R/E/26/00015	NAMAHA	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	16/02/2026		14/02/2026	16/02/2026	
IIOLM/R/E/26/00016	abhishek singh	Rabinder Toppo	REQUEST DISPOSED OF	02/04/2026		10/03/2026	02/04/2026	
IIOLM/R/E/26/00017	Goutam Mohanta	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	18/03/2026		16/03/2026	18/03/2026	
IIOLM/R/E/26/00018	Shri Namaha	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	24/03/2026		18/03/2026	24/03/2026	
IIOLM/R/E/26/00019	SHRI NAMAHA	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	24/03/2026		19/03/2026	24/03/2026	

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Registration No.	Name	CPIO Concerned	Current Status	Date of Action	PIO Number	Received Date	Closing Date	Print
IIOLM/R/E/26/00020	akshay marsale	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	24/03/2026		22/03/2026	24/03/2026	
IIOLM/R/E/26/00021	Adv Onkar Patil	Rabinder Toppo	REQUEST DISPOSED OF	24/04/2026		26/03/2026	24/04/2026	
IIOLM/R/T/24/00003	Sundarakrishnan		REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	27/05/2024		22/05/2024	27/05/2024	
IIOLM/R/T/25/00001	Jalandhar		REQUEST DISPOSED OF	16/04/2025		27/03/2025	16/04/2025	
IIOLM/R/T/25/00002	S.Dhanushkodi	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	02/06/2025		30/05/2025	02/06/2025	
IIOLM/R/X/26/00001	Rakesh Verma	Rabinder Toppo	REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY =>Department of Consumer Affairs	09/03/2026		27/02/2026	09/03/2026	

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